

**NEWCOMB CHAPTER  
NEWCOMB VETERANS NAVAJO NATION SUPPLEMENTAL FUND POLICY AND  
PROCEDURE**

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**I. PURPOSE**

- A. The Veterans organization identified as Newcomb Chapter Veteran Organization is organized through its Plan of Operation and appointed Officers to make recommendation and work directly with the Newcomb Chapter on direct communication and coordination on all Veteran allocations and expenditures to the Newcomb Chapter membership and Chapter Officials for accountability purpose.

**II. EXPENDITURE REQUIREMENT AND REPORTING**

- A. The Newcomb Chapter Veteran Organization will recommend a proposed budget and submit to the Newcomb Chapter Administration and Chapter Officials for review and comment. Final amendment may be made to the proposed budget and submit to the Newcomb Chapter membership for final approval.
- B. The Chapter Administration shall establish an active Veteran registration list, establish individual files, and maintain records with Newcomb Chapter Administration.
- C. The Newcomb Chapter Veteran Organization meeting minutes needs to be submitted within ten (10) days of the committee meeting.

**III. REQUIREMENTS**

- A. The Chapter Administration shall review and process the application for review and ensure that appropriate documents are attached.
- B. The Financial Assistance Application shall consist of:
- Copy of DD214
  - Voter Registration Card
  - Certificate of Indian Blood

**IV. FINANCIAL ASSISTANCE**

- A. A financial assistance method shall be devised to provide equal opportunity to assist registered Veterans.
- B. A Veteran can request at a dully called Veterans Meeting for financial assistance (Energy, Hardship, Medical, Burial and Housing) per quarter: Oct-Dec, Jan-Mar, Apr-Jun, and Jul-Sept.

## **V. DISBURSEMENT OF FINANCIAL ASSISTANCE**

A. The Newcomb Chapter Veterans Organization shall assist the Veterans, based on the availability of funds in the following categories:

- Energy Assistance - Paid to the Veteran (Coal, Wood, Propane)
- Hardship Assistance - Paid to the Veteran
- Medical Assistance - Paid to the Veteran (appointment/referral slip/medication)
- Burial Assistance - Paid to the Vendor/Spouse/Children
- Educational Assistance - Paid to the Veteran
- Housing Assistance - Paid to the Vendor

## **VI. AMENDMENTS**

A. The Newcomb Chapter Veterans Organization Policies and Procedures may be amended as deemed necessary by the Chapter Administration Staff or Chapter Officials with the approval of the Chapter membership at a duly called regular chapter meeting.